



Nottawa
Elementary School

School Parent Council

Minutes

Date: Monday, September 17th

6:30pm

Nottawa Elementary School – Library

Present: Lori Ford, Cassandra Allen, Shannon Jackson, Linsey Lund, Rob Perry, Barb Opt’Hoog, Carrie Weisberg, Melissa McDonald, Jenn Fleming, Jenn Kennedy, Colleen Bolton, Lizette Murray, Beth Smith, Jennifer McCarl, Ashley DiFruscia, Jenn McDermid, Rhonda Fox, Kate Sparling,

Regrets:

Meeting Chair: Laura Schywiola

	Agenda Topic	Discussion, Findings, Conclusion	Action Needed	Timeline
	Call to order Welcoming remarks	Laura and Rob welcomed everyone.	Welcome all members	5
1.0	Executive Elections	Chair- Laura Schywiola Secretary-Jennifer Mitchell Treasurer- Jenn Kennedy Wellness Coordinator- Rhonda Fox and Jenn Fleming		15



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		Fundraising Coordinator-Laura Schywiola, sub-committees to be formed.		
2.0	Principal's Report - Rob Perry	19 Voting members in total. Quorum is 50% plus 1 according to Nottawa's by laws all voting members need to make an effort to attend each meeting. Oct 8 Nov 12 No meeting in December Jan 14 Feb 4 Mar-No meeting April 1 May 6 June 3		15
3.0	Financial Report -	Full report to be discussed at October's meeting.		10
4.0	Fundraising Report - - discussion	Laura explained past year's fundraisers and purchases. Instruments, rental fees, Track refurbishment, projector, sporting equipment, balls and nets and hoops, Drama club to be established. Production will be every other year.		10



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		<p>Sub costs are rising effective January 2019. We have a new vendor that is less costly. Hot meal instead of subs. Samples to be provided at the next council meeting.</p> <p>Milk as a fundraiser is beginning A lot is being wasted. Chocolate milk is 90% and white milk is 10%. Survey to go out to see the demand. The milk program is a service not a fundraiser.</p> <p>Kenndys Apple Orchard. Fundraising evening. \$1.00 per pound will be charged and all proceeds to go back to Nottawa school. Motion passed for this fundraiser.</p> <p>Laura discussed Edge imaging. They offer family photos for Christmas. Suggested it as a fundraiser for Christmas along Poinsettias.</p> <p>Elmira Poultry suggested to run twice. Once in the fall and in early Spring.</p> <p>Box of cards.</p> <p>Fundraising plan to be completed at Octobers metting.</p>		
5.0	<p>PIC/PRO Grant Report</p> <p>- update on application</p>	<p>Pro Grant expected to be approved mid-October.</p>		10
6.0	<p>Wellness Coordinator Report -</p>	<p>Good Food box orders will begin in October. Rhonda explained how it works to new council members.</p> <p>Orders need be in by the first Wed of the month, Pick up is third wed of the month.</p>		10



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7.0	Questions/Comments/Concerns	Candy grams were brought up for students to purchase and give to their peers. It was discussed and declined due to some students not being included.		10
8.0	Closing Comments & Adjournment	Laura reminded all voting members how important it is to attend every meeting. Strive to attend. Thanked everyone for attending.	Next Meeting : Monday, October 8th, 2018	5